



12300 Forest Hill Blvd.
Wellington FL 33414
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Roof Pitch: _____ Roof Area is _____ squares.
This is: Re-Roof ☐ Sheath-Over (Engineering attached) ☐
Re-Sheath ☐ New Roof ☐ Shingle-Over (1 TIME ONLY) ☐
☐ Flat Roof Area _____ Squares.
Manufacture and Specification No. _____ (Attached)

Roof material is _____ Roof color and # _____ as selected from
the approved materials schedule and color chart as adopted by the Architectural Review Board.

Laminate Shingles

Manufacturer

Product Name

(Circle proposed manufacturer and product name.)

Celotex	Presidential Shake
CertainTeed	Grand Manor
CertainTeed	Carriage House
CertainTeed	Estate C
Elk	Prestique Plus High Definition
Elk	Prestique I High Definition
Elk	Prestique High Definition Raised Profile
Elk	Prestique I 35
Elk	Prestique II
Elk	Prestique 35
Elk	Prestique I
GAF	Timberline Ultra
GAF	Country Mansion
GAF	Timberline Select 40
GAF	Grand Sequoia
GAF	Grand Canyon
Owens Corning	Oakridge Shadow AR

Notes regarding approved shingles

1. Roof material and color as adopted by Architectural Review Board.
2. Thirty-year or greater dimensional type laminated shingles.
3. No three-tab shingles.
4. Alternate shingles may be submitted for approval, to the Architectural Review Board.
5. All shingles require 6 nails.

Applicant's Affidavit: I hereby certify that I have read the material on both sides of this document and have provided the information requested.

Print Name

Signature

Date

IMPORTANT NOTICE ABOUT NEW ROOF & RE-ROOF PERMITS

THIS INFORMATION IS PROVIDED TO ASSIST PERMIT HOLDERS IN UNDERSTANDING BUILDING CODE AND BUILDING DIVISION POLICIES EFFECTING ROOF PERMITS. PLEASE CONTACT THE BUILDING DIVISION BEFORE COMMENCING WORK IF THERE ARE QUESTIONS REGARDING CODE REQUIREMENTS.

1. **Asphalt Composition Shingles**-Building code requirements specify that asphalt composition shingles (fiberglass shingles) shall resist 110 mile per hour wind speeds. The fiberglass shingles used must have Product Control Approval from an approved agency and labeled for high wind resistance.
2. **REQUIRED FELT UNDERLAYMENTS ON ANY ROOF SYSTEM SHALL COMPLY WITH ASTM SPECIFICATIONS, AND SHALL BE LABELED WITH THE ASTM DESIGNATION.**
3. All re-roof permit applications shall contain an accurate description of the existing roof covering to be removed and the new roofing material intended for replacement.
4. Roof coverings shall always be applied to a solid or closely fitted deck. Re-roofing over existing space-sheathed roof decks is not permitted by code and shall require a Sheath-Over or Re-Sheath using structural grade panels (plywood) according to the following procedures:

Sheath-Over (applying ½” plywood panels over existing spaced sheathing)-requires registered engineer’s written specification describing attachment requirements (nail or screw length and fastening pattern into framing members). **Specification shall be submitted at time of roofing permit application.** (Using 19/32 plywood does not required specifications to be submitted).

Re-Sheath (removal of spaced sheathing for application of plywood panels)-requires use of minimum 19/32” plywood fastened with 8d galvanized common nails 4” o.c. outermost perimeter and 6” o.c. remaining edges and field.

Spaced Board Sheathing Fill-in-spaces between existing spaced-sheathing boards may be filled-in with boards of the same size and thickness to provide a closely fitted solid deck. Nail new boards in accordance with code requirements.

5. Existing plywood sheathing shall be re-nailed prior to application of ASTM asphalt base sheet underlayment. Re-nailing requires use of minimum 8d galvanized nails so that nail spacing does not exceed 6” o.c. in any direction.
6. The contractor may dry-in the roof before the building department inspection, if a nail inspection certification report is provided to the building inspector. A licensed architect or engineer shall execute such inspection and report. You need to **contact the Inspection Department at 791-4000 before starting any work.**
7. Partial inspections are not performed when re-roofing is done in “phases”, however, certain circumstances may warrant consideration and the permit holder is advised to contact the Inspection Section for evaluation.
8. When concrete/clay roof tile replaces cedar shingle/shakes or fiberglass shingles. A registered architect or engineer shall verify the adequacy of the existing trusses to support increased dead loads. An Engineering and Inspection Report shall be submitted with the roofing/re-roofing permit application.